



United States Fire Administration

Internship Program



FEMA

Program Description

Students accepted into the intern program receive the opportunity to work at the U.S. Fire Administration in Emmitsburg, Maryland to assist in the development and maintenance of course and curriculum materials; conduct basic research and summarize information from office files and other sources; and perform basic editing and review of the training materials to assure they reflect current practices.

Students conduct supervised research and receive experience in disciplines such as, but not limited to: Arson and Fire Investigation, Management Science, Training Program Management, Hazardous Materials, Planning and Information Management, Emergency Medical Services and Safety, Public Fire Education, Fire Prevention Management, Fire Protection Systems and Equipment, Incident Management, and Executive Development.



Students accepted into the program receive:

- campus housing in a private room. The housing arrangement promotes social interactions with fire and emergency service professionals from around the United States and provides a wonderful opportunity to forge long-lasting friendships and potential career contacts.
- opportunity to attend up to two (2) National Fire Academy courses.

Students are expected to work full-time with Training Specialists, Instructional Systems Specialists, and other USFA Staff, to participate in weekly meetings with staff, and participate in emergent projects as needed. The National Fire Academy is part of the Department of Homeland Security, Federal Emergency Management Agency, United States Fire Administration. The campus is located in rural Maryland, about 10 miles south of historic Gettysburg, Pennsylvania, and about 60 miles from Baltimore and Washington, D.C.



Eligibility

Applicants must:

- be currently enrolled as a student at a regionally accredited institution in the U.S.
- be sophomore or juniors who have successfully completed introductory courses in a field related to fire and emergency services.
- maintain a 3.0 GPA in the discipline.
- have demonstrated an interest in training and education, and a career in the fire and emergency services or allied disciplines.

Submit a complete application consisting of:

- resumé
- cover letter
- three (3) letters of reference from college or university faculty
- college transcripts
- personal statement of interest

Status

Volunteer service is limited to services performed by a student, with the permission of the institution at which the student is enrolled, as part of an agency program established for the purpose of providing educational experience for the student.

A student participating under an agency volunteer program is not considered to be a Federal employee for any purposes other than injury compensation or laws related to the Tort Claims Act. Service is not creditable for leave accrual or any other employee benefits.



Instructions

Interested students should contact their college or university internship coordinator who should contact:

Kelly Snyder, Program Analyst
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